



Craighalbert Centre  
Enabling Children to Achieve

# Report from Trustees Quarterly Meeting

March 2023

## Our Values



KIND



INSPIRATIONAL



CHILD-CENTERED



COLLABORATIVE



AMBITIOUS

# Trustees Meeting

Thursday 16<sup>th</sup> March 2023

Public minutes of the Board of Directors meeting for the Scottish Centre for Children with Motor Impairments held at the Craighalbert Centre and via Zoom conference call on Thursday 16<sup>th</sup> March 2023.

**Trustees Present :** Mrs Lesley Anne Vannan (LV - Chair)  
Mrs Linda Gray (LG)  
Mrs Mary Morgan (MM)

**Trustees Apologies:** Mr Greg Callan (GC)  
Mrs Mary Smith (MS)

**In attendance:** Mr Bob Fraser, Chief Executive (BF)  
Miss Alicia McKenzie, Business Development Officer (AM)  
Ms Alison Philipps, Head of Quality, Partnerships and Innovation (AP)  
Mrs Barbara-Ann Haggerty, Head of Health (BH)  
Ms Christina Greig, Head of Corporate Services (CG)  
Mrs Jennifer Baillie, Head of Learning (JB)  
Mrs Kate McMaster, Parent Council (KM)

**Apologies from those**

**Invited to Attend:** None

## **1631 Chairman's Introductory Comments**

LV welcomed everyone to the meeting and advised that there was a short agenda with a focus on financial, business and strategic planning.

## **1632 Declaration of Interests**

None

## **1633 Minutes**

The minutes for the December 2022 meeting were approved by LV.

MM Approved and LV seconded the minutes for the February 2023 meeting.

## **1634 Matters Arising from Minutes**

Action Log

It was agreed that ongoing action points would be discussed at the June Board Meeting.

## **1635 Strategic Planning Workshop**

Discussions were had around the proposed budget for 2023/24.

The budget and recommendations as set out Paper 1635 (a) Proposed Budget 2023/24 were approved.

BF gave an overview of the 5-year vision for the Centre and there was a discussion around strategic planning and priorities to achieve our aims. It was agreed that development of the inclusive nursery was the priority for the next few years, along with raising standards within the

Centre and a focus on communication. Staff and capital investment are important in achieving our aims.

KM spoke of the long timescale experienced by parents who request a placement at the Centre. MS enquired about producing an advice and guidance booklet for parents.

### 1636 AOCB

It was agreed that board papers would not be printed for future meetings, unless specifically requested in advance.

### Term 2 Activities

The Centre re-opened on Friday 6<sup>th</sup> January after the Christmas break; with the children returning on Monday 9<sup>th</sup> January.

This term the children were involved in a lot of activities and celebrations including Chinese New Year, Burns Day, Valentines Day, World Book Day Mother's Day and Easter Celebrations.



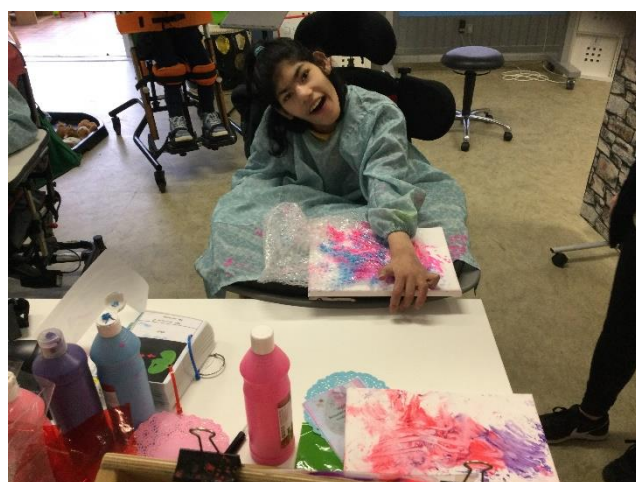
**World Book Day Story Time**



**World Book Day book stall**

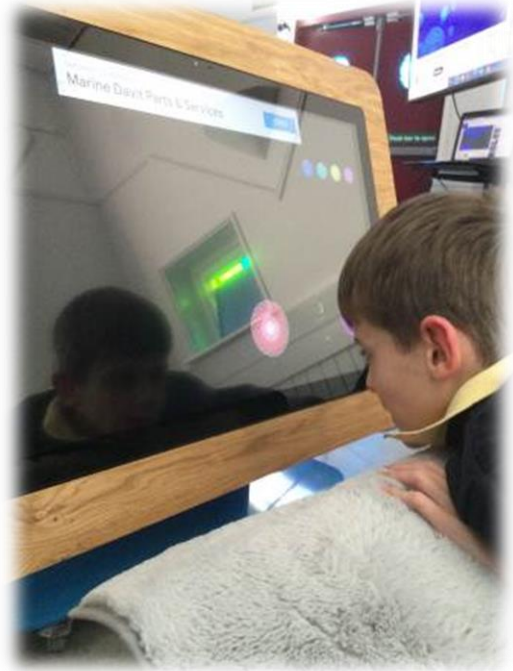
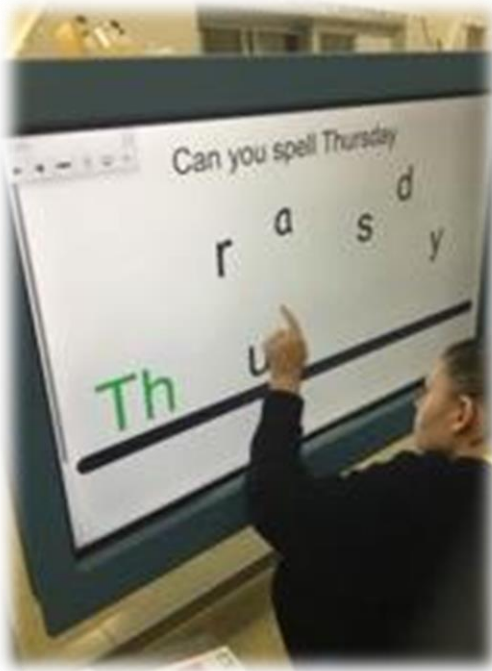


**Chinese New Year Celebrations**



**Mother's Day artwork**

The development of our literacy programme is a key priority with the children benefiting from our interactive boards.



Our enablement of independence programme continues to develop and the children continue to gain new life skills with assistance from adapted equipment, switch controls and trialling new equipment.



Our school show had to be postponed due to bad weather, however we were delighted that we got to perform at the start of this term for families and friends with live music provided by Reuben, our music therapist from Nordoff and Robins.



Our theme this term is Scottish Wildlife, the children explored this topic through touch, sight, sound and smell with a variety of activities including a visit to Rings farm in Cupar that involved feeding lambs, welcoming Shetland ponies to the Centre, getting to touch and feel real antlers and a horse ride with Obama the pony.



Staff development continues and we had two specialists from England with us for two days, training our physiotherapists in the use of Anatomical Measuring Instrument (AMI). This is a measurement technique that helps us to monitor for emerging scoliosis (abnormal twisting and curvature of the spine) and assist in the interventional planning when this is detected so that advancement can be mitigated against, we will be including this as part of our regular assessment and ongoing therapy programme.



On Wednesday 15<sup>th</sup> March 4 of the children received their SQA Certificates, this is one young chap still in bed when it dropped through the door!!

Very emotional for parents and many of the team to see the children receive these certificates of achievement just like their peers.

